



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SMT.N.P.S.GOVERNMENT COLLEGE FOR WOMEN, CHITTOOR
Name of the head of the Institution	Dr.P. Manohar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05872241091
Mobile no.	9966247353
Registered Email	npsgc@rediffmail.com
Alternate Email	chittoor.w.jkc@gmail.com
Address	GREAMPET, VELLORE ROAD, CHITTOOR
City/Town	CHITTOOR
State/UT	Andhra Pradesh
Pincode	517002

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Women																
Location			Urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr . M. Rukmani																
Phone no/Alternate Phone no.			08572241091																
Mobile no.			9441409397																
Registered Email			cdrukmini@rediffmail.com																
Alternate Email			npsgc@rediffmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.gdcwctr.in/aqars.html																
4. Whether Academic Calendar prepared during the year			No																
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.42</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.42	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.42	2015	01-May-2015	30-Apr-2020														
6. Date of Establishment of IQAC			31-Mar-2006																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Swacch Bharat</td> <td>15-Jun-2018 150620</td> <td>150</td> </tr> <tr> <td colspan="3">View File</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Swacch Bharat	15-Jun-2018 150620	150	View File				
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Swacch Bharat	15-Jun-2018 150620	150																	
View File																			

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

SIGNIFICANT CONTRIBUTIONS MADE BY IQAC DURING THE ACADEMIC YEAR 201819 Sl.No. Title of the Quality Initiative Date Number of Beneficiaries
 1 Regular Meetings of Internal Quality Assurance Cell (IQAC) Quarterly All Stake Holders
 2 Timely submission of AQARs to NAAC Yearly All Stake holders
 3 Orientation of Faculty members / Administrative Staff regarding Revised Accreditation Framework of NAAC conducted by IQAC Coordinator and Criteria In charges
 24072018 55
 4 Collection , analysis of feedback from all stake holders and action taken for improvement
 24022018 All Stake holders
 5 Academic Administrative Audit (AAA) conducted 2018 All Stake holders
 6 Participation in NIRF 2018 All Stake holders
 7 Constant encouragement and inspiration by the IQAC to promote research aptitude and research ethics among faculty members and students Throughout the year All Stake holders
 8 Best practices such as No vehicle day , sapling plantation, Rain water harvesting and Clean and Green, Plastic free campus Throughout the year 500

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action

Achivements/Outcomes

Plan of Action	Achievements / Outcomes given in the Table
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	11-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution is adopting MIS students learn how businesses use information to improve the company's operations. Students also learn how to manage various information systems so that they best serve the needs of managers, staff and customers. MIS students learn how to create systems for finding and storing data and they learn about computer databases, networks, computer security and lots more.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In a broad sense, the curriculum is conceptualized as the 'plan for action' in which, the 'plan' refers to the course content, teaching materials and learning experiences, and 'action' refers to actual teaching-learning behaviour that includes all teaching-learning activities, teaching-learning tools and intended learning outcomes. Under affiliated system, the university provides the stipulated curriculum and plays major role in its design and development. Though, the university is not directly involved in curriculum transaction per se, nevertheless, it provides broad guidelines for granting affiliation in terms of staff requirements, physical facilities, learning resources, furniture and laboratory equipment. Further, it provides the annual academic schedule for successful implementation and completion of the syllabus. The staff receives the following support from the university and institution for effective

implementation of the curriculum. The college adopts a 3-level hierarchical model for effective implementation of the curriculum, i.e., at institutional level, department level and individual level as detailed below. At institution level, the curriculum implementation is monitored by the Principal in regular meetings with the staff council. The Principal stipulates timelines for effective implementation of curriculum on the basis of annual academic schedules provided by the university. At secondary level, the Heads of Departments will conduct departmental meetings, semester-wise and distribute the topics to be taught by the teachers and he/she will monitor the implementation of curriculum on weekly basis, either formally or informally. Further he will provide all the infrastructural facilities and teaching aids for effective transaction of the curriculum at class level. At tertiary level, concerned individual teachers prepare lesson plans and instructional designs and use them as a tool for curriculum transaction in the classroom

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course on GST with Tally	Tally with GST	19/06/2018	30	focus on employability	skill development
Certificate course on Chromatography	Chromatography	03/02/2018	15	focus on employability	skill development
Certificate Course on Developing Soft Skills	Soft Skills	01/09/2018	45	soft skills	communication skills
Certificate Course on MS Office and Internet Tools	MS Office Internet	12/11/2018	30	computer skills	soft skills
Certificate Course on Market Structure	Market Strategies	12/11/2018	30	market situations	Market situations
Certificate Course on Fermented Foods	fermented foods	28/08/2018	30	focus on employability	skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	BZC applied	09/09/2019

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	01/07/2018
BA	Computer Applications	01/07/2018
BCom	General	01/07/2018
BCom	Computer Applications	01/07/2018
BBA	Management	01/07/2018
BSc	Microbiology	01/07/2018
BSc	Computer Science	01/07/2018
MSc	Zoology	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	100	80

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Dairy Technology	12/06/2018	30
Food Preservation	16/07/2018	30
GST	13/08/2018	45
Cyber Security	01/10/2018	60
E Commerce	01/10/2018	40
Personality Development	07/01/2019	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	30
BA	Economics	30
BA	Telugu	30
BA	Economics	30
BSc	Statistics	20
BSc	Chemistry	14
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution has a built-in feedback mechanism for eliciting the response of students and teachers. ? Firstly, the college obtains annual feedback from the final year students through a structured questionnaire and analyzes the data. If, any suggestion comes from the students for modification of syllabus or for introducing new programmes, the same will be discussed in IQAC / Staff Council meetings and the main recommendations, if any, will be communicated to the University through respective departments. Since, some staff members of the college are represented in the Boards of Studies of the University, the suggested changes in the curriculum will be brought to their notice, which will be taken-up for discussion in the meetings of the respective Boards of Studies in the University. ? Secondly, a delegation of academic experts from the university visits the college annually and obtains feedback from the students and the staff through informal meetings and recommends appropriate measures for the enrichment of curriculum. ? Thirdly, the curricular issues will be discussed in the meetings of Parents, Alumni, College Planning and Development Committee (CPDC) and appropriate remedial measures are initiated. ? Fourthly, appropriate feedback is obtained from the academic peers, who visit the college at regular intervals for delivering guest lectures and the same will be communicated to the university through appropriate channels. Generally, the feedback obtained from various quarters is shared with the members of the Board of Studies of the affiliating university or members of the subject committee of APSCHE either formally, through letters / proposals or informally through e-mails / SMS/ phone contacts.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP	60	22	22
BA	Computer Applications	60	11	11
BCom	General	60	19	19
BCom	Computers	60	51	51
BSc	Microbiology	50	23	23
BSc	Computer Science	60	22	22
BBA	Management	50	12	12
MSc	Zoology	30	7	7
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	516	24	17	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	2	10	10	2	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has a well designed mentoring system. Under the system, the class teacher is the mentor of the class. The mentor coordinates and collaborates with various cells of the college such as the Grievance Redressal Cell (GRC), Career and Counseling Cell (CCC), Women Empowerment Cell (WEC), Anti-Ragging Cell (ARG), Jawahar Knowledge Centre (JKC) and offers mentoring services in the following areas. • Providing information on employment opportunities, qualifications and expected skills. • Arranging regular training programmes and workshops. • Conducting model examinations, mock group discussions and interviews for prospective job-seekers. Additionally, each cell has its definitive roles in the mentoring system, as detailed below. ? The GRC receives grievances from all stakeholders through an e-mail, mobile phone of the Coordinator and from the suggestions box installed on the college campus. It documents the grievances and takes steps to redress them by taking into notice of the Principal / Staff Council / CPDC/IQAC at regular intervals. ? The JKC, together with WEC and CCC conducts programmes on communication skills and soft skills, Talley, JAM (Just a minute) and GD (Group discussion) sessions, mock interviews, news paper reading sessions etc. Additionally it conducts extra coaching classes in mental ability, aptitude and general knowledge and prepares students for different competitive examinations. ? The UGC-funded, CCC offers counseling in macro issues such as the career and employment prospects of the students. It does so, either by appropriate skill-oriented training programmes or workshops or by arranging expert lectures of distinguished personalities in the field. ? The WEC offers counseling services in matters related to personal life of students including their psycho and sociological issues. ? The ARC spares no effort to arrest the origin and growth of ragging cases in the college premises. As a precautionary measure, it organizes meetings with the District Superintendent of Police, who highlights the ill-effects and legal implications of ragging and directs the students to observe restraint during their sojourn in the institution. Anti-ragging posters are fixed at selected places on the corridors of the college building to educate students on the issue. More importantly, the individual teachers and ward teachers play crucial role in solving students' problems at micro level. These include their academic, accommodation, financial and study problems, which constitute the major chunk of counseling services. Further, the ward teachers take all precautionary measures to arrest the menace of ragging on the college campus.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
540	17	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	17	13	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	R.Anand	Vice Principal	Best Teacher
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	046	2018-19	30/04/2019	31/07/2019
BBA	001	2018-19	30/04/2019	30/06/2019
BSc	024	2018-19	30/04/2019	30/06/2019
BSc	025	2018-19	30/04/2019	30/06/2019
BCom	026	2018-19	30/04/2019	30/06/2019
BCom	025	2018-19	30/04/2019	30/06/2019
BA	094	2018-19	30/04/2019	30/06/2019
BA	040	2018-19	30/04/2019	30/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Following the introduction of semester-based Choice Based Credit System (CBCS), the college evolved a comprehensive policy for the introduction of continuous internal assessment with 20 weightage. It is based on effective formative evaluation system, which assesses students' performance in unit tests, assignments, classroom seminars, assessment of practical skills and term examinations. In order to ensure objectivity, credibility and relevance, the institution follows a set of standardized norms / procedures of test construction, administration and interpretation. The achievement of the students in this approach is used as diagnostic tools for making improvements in day-to-day teaching and learning process. If the students' performance in one test is poor, the teacher understands that that particular part of curriculum was not properly taught/ understood and initiates corrective steps such as remedial coaching and additional assignments etc. Thus, the formative evaluation reflects the success of parts of a course as well as the ongoing teaching-learning practices adopted in curriculum transaction. The following reforms were initiated. ? Unit tests, assignments, academic competitions, practical records, projects and practical sessions. ? Debates, group discussions, quiz programmes and other academic competitions. ? Term end examinations. ? Internal assessment tests ? Evaluation of students' achievement in both cognitive and non-cognitive domains. Under the system 15 weightage was accorded to the cognitive domain and 5 weightage to the non-cognitive aspects like discipline, regularity, punctuality, attendance and initiative shown in classroom seminars etc. ? Adoption of the practical requirements that suit the college, without detrimental to the expected learning outcomes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The affiliated university supplies annual academic schedules to the colleges under its jurisdiction, specifying dates of commencement of class work, examinations, number of working days, days of vacation and closing dates of colleges. The college follows the academic and examination schedules scrupulously. In addition, the college provides the updated prospectus and handbook to the students and the same will be updated on its website. The prospectus provides information related to admission rules, courses offered, the number of seats available in each course, reservation criteria, fee structure, essential qualifications and the student support services available. The handbook provides brief history of the college, its vision, mission, course details, learning objectives and outcomes of each course, college working hours, learning facilities available in the college, staff details, academic schedules, examination schedules, list of holidays, details of scholarships available to students and other relevant information related to college. The college sticks to the schedules laid down in the two documents, notwithstanding the minor unforeseen disturbances. Nevertheless, the college formulates schedules for unit tests, internal examinations and model semester-end examinations in consultation with Heads of Departments and individual subject teachers.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcwctr.in/approvals.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
046	MSc	Zoology	17	17	100
001	BBA	Management	11	7	63.63
024	BSc	Computer Science	14	10	71.42
025	BSc	Microbiology	14	6	42.85
026	BCom	Computers	34	20	58.82
025	BCom	General	32	14	43.75
094	BA	Computer Applications	7	5	71.42
040	BA	HEP	18	11	61.11

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdcwctr.in/approvals.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	02	UGC-SERo-Hyderabad	253500	148500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR	Microbiology	08/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
2018	Dr.M.Rukmani	Vidhyaparirakshana Samiti	02/01/2019	Best Teacher
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
15	13	02

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
01	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	All Departments	7	3.0
International	All Departments	5	2.33
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
05	10
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	5	17
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Camps	NSS Unit of the College	5	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
R.Anand	NSS Chairman	Vidhyaparirakshan asamiti	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	College	Clean Green	17	500
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Ph.D Work	01	Self	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Health Total Health Organisation	Health	Apollo Total Health Organisation	09/03/2019	31/03/2020	55
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Between FOODS AND INNS LIMITED, Gollamadugu village, Chittoor Dist. And Department of MICROBIOLOGY, Smt. NPS. Govt. degree college for women, Chittoor.	27/02/2019	Academic projects, Industrial visits, Unpaid in plant trainings and need based placements	200
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
29.7	29.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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Soul Software	Partially	2018	2018
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24920	3761686	0	0	24920	3761686
e-Books	50000	0	0	0	50000	0
Journals	21	1070	0	0	21	1070
e-Journals	15602	5000	0	0	15602	5000
Others(s pecify)	22	1200	0	0	22	1200
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	132	3	1	7	5	1	7	100	0
Added	0	0	0	0	0	0	0	0	0
Total	132	3	1	7	5	1	7	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
1023531	1023531	689030	689030

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is facing shortage of accommodation. While 25 classrooms and 15 laboratories are required, Only 20 classrooms and 11 laboratories are available. Further, one more computer laboratory is required for JKC. Thus, there is an overall shortage of 5 classrooms and 5 laboratories. The shortage is overcome by optimal utilization of existing facilities by adopting staggered time tables and conversion of laboratories into classrooms at times of need, as detailed below. ? The shortage of classrooms is overcome by converting the existing laboratories into lab-cum-classrooms in Chemistry, Microbiology and Zoology departments. Similarly, the museum in Zoology department is also used as a laboratory and departmental library. ? Recently 4 large rooms are bifurcated in order to create additional classrooms and staffrooms. ? One Computer laboratory was converted to JKC laboratory and used for its activities during zero hours. ? Two small rooms were carved out from the existing spaces under the staircases for accommodating NSS office and animal house. Likewise, four more small rooms were constructed at the rear ends of verandahs in order to meet the accommodation needs of the library, consumer cell, Zoology research scholars and chemistry storage. ? The activities of Women Empowerment Cell, Career and Counseling Cell and DRC are attached to English, Hindi and Telugu departments respectively. ? The space available in the auditorium is used for conducting various examinations (Eg. ITI, APPSC, LAW, Govt. Recruitment Tests etc), without detrimental to regular class works. ? The research laboratory of the Zoology department is also used for conducting practical classes for M.Sc., Zoology students. Future plans for expansion ? Construction of additional classrooms and laboratories with RUSA funds. ? Establishment of Independent JKC and Placement Unit. ? Construction of an Administrative Block. ? Installation of Electrical Transformer to avoid power fluctuations. ? Construction of a Guest House for visiting dignitaries.

<http://www.gdcwctr.in/approvals.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post-Matric Scholarships	331	1439888
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
JKC Training	31/12/2019	100	CCE, AP.

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	25	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	528	BA/B.Com/B.Sc	All	SVU Colleges	PG
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet	College	300
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2018	Nil	National	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In order to prevent the entry of unscrupulous political elements into educational institutions and to maintain campus discipline, the Government of Andhra Pradesh has banned elections in educational institutions. However, the Principal nominates a three member student's council on merit-cum-rotation basis and involves it in decision making. Similarly, the class teachers take lead in nominating class representatives and ensure their participation in academic, cultural and extension activities. Further, student representatives are included in all committees including College Planning and Development Council (CPDC), Internal Quality Assurance Cell (IQAC), Library Advisory Committee, District Resource Centre, JKC and Placement Cell, Career and Counseling Cell, Research Committee, Anti-Ragging Committee, Alumni Association, Women Empowerment Cell, Grievance Redressal Cell, NSS, Consumer Club, Eco Club, Hostel Development Committee, Sports Development Committee and Literary and Cultural Club.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The college has an un- registered Alumni Association. Ms. I.Sajani, Assistant Professor of Telugu has been nominated as its coordinator. Alumni Activities: The Association meets at regular intervals and suggests ways and means for the overall development of the college. It contributes to the college development either by collecting donations from the former students or mobilizes funds from the public. In addition, it encourages the Principal and staff to organize seminars, expert lectures and arrange campus placement drives and all such quality measures for the benefit of students. Contributions of Alumni: With the active participation of Alumni, the college initiated social activities as detailed below. ? Blood donation camps. ? Tree plantation and social forestry. ? Environmental awareness and social reconstruction programmes.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision: The vision of the college is to produce educated, intellectually - enlightened, scientifically - advanced, technologically - equipped and functionally - disciplined citizens capable of carrying out the most vital, practical and intellectual tasks of the society with courage, confidence, self - reliance and self - actualization." **Mision:** Smt. N.P.S. Government College for Women, Chittoor strives to " to produce an academic pool of patriotic,

secular, Knowledgeable, Competent, skilled, technical and resourceful women graduates and postgraduates in Science, Commerce, Business and Humanities streams by inculcating in them the qualities of self - learning, self-reliance. Self - dependence with a view to empower them with all virtues and enlist their participation in national development." Decentralisation forms the backbone of participative management in any institution which can improve governance directly. Decentralization and participative management project the two main strengths of the institution The College is headed by the principal and is involved in coordinating the functions of the college to its logical end. Teachers play a vital role in the decision-making, planning, implementation perform the academic and administrative functions in various committees of the Institution. For smooth administration of the college a number of committees are formed. Various committees comprising members of teaching and non-teaching faculty are involved. The committees meet at regular intervals to take decisions accordingly. The Institute has adopted a number of new initiatives and practices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision targeting at financial management, resource mobilization, effective utilization of human resources and overall efficiency enhancement. Values fostered in the functioning of the Institute contributing to national development. In recent times, the institution has specially upgraded itself to take up the challenge of online teaching and e-learning is being effectively carried out with the help of imparts a virtual platform dedicated to meeting the needs of complete knowledge sharing. At the college level, the managerial decisions on all developmental activities of the institution as a whole, are taken through deliberations of top level committees such as the CPDC / Staff Council and IQAC, which includes all the stakeholders teachers, students, parents and the society apart from the elected representatives of teachers. Further, at implementation level, the Principal is assisted by the faculty, which is organized into various sub-committees such as the Admission Committee, Building Committee, Research Committee, Examination Committee etc. At the department level, the HOD/ In-charge is assisted by the staff and students of the department. The professional decisions pertaining to the department are taken collectively by the staff and students in departmental review meetings conducted from time to time. At classroom level, the decisions pertaining to teaching-learning activities, tools of evaluation etc are taken collectively by the teacher and the students. At times, necessary feedback in this regard, is also obtained from the parents through informal means. The participative management contributes to the emergence of leadership besides fostering an element of creativity and ensures individual professional space within

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Direct merit-based admission to UG courses that involves the invitation of applications, preparation of merit lists, sending call letters, verification of certificates and final admissions. ? Indirect admission to PG courses and Ph.D Common Entrance Tests (SVUCET / RECET) conducted by the affiliating university. ? Admissions

	under management quota in respect of PG courses.
Industry Interaction / Collaboration	? Industrial visits and field trips. ? Arrangement of skill-oriented training programmes through corporate companies. ? Campus placement drives through JKC and Career and Counseling Cell.
Human Resource Management	? Sponsors teachers for orientation programmes, refresher courses and short-term training, workshops organized by the Academic Staff Colleges of Universities, CCE, A.P, DRC etc. ? Permits teachers to participate in seminars/conferences/symposia organized by universities and institutes. ? Promotes professionalism among teachers through relevant fora. ? Deputes Non-teaching staff for computer training in the district Collectorate. Additionally trains the staff in its computer department. ? Gives encouragement to teachers to pursue Ph. D / M. Phil programmes on part-time basis and such teachers are given facilities for doing part of their research works in the laboratories of the college.
Library, ICT and Physical Infrastructure / Instrumentation	? Common ICET room with a smart TV and Projection system for seminars, e-learning and teaching. ? LCD and Overhead Projectors that supplement blackboard teaching. ? Internet facility to all departments through UGC NRC that optimizes the benefits of online teaching and learning. ? Computers with installed software for data analysis and interpretation. ? E-Books, e-journals, educational CDs, tape recorders that provide additional reading and reference material. ? Bio-visual charts, handouts, models and specimens ? A central college library and departmental libraries with reference and textbooks. ? MANA TV educational programmes that enrich classroom teaching.
Curriculum Development	Being an affiliate, the college has no powers to make curriculum. However, the senior faculty of this college have played immense role in curriculum development at state and university levels. Additionally some staff members of the college have the privilege of being involved in curriculum development of other academic institutions and autonomous colleges.

Teaching and Learning	? Drafting teachers for orientation and refresher programmes. ? Establishment of e-classroom (ICET classroom) and e-library. ? Providing, Green Boards, LCD projectors and OHPs. ? Provision for expert / guest lectures. ? Student seminars, assignments, debates, discussions and academic competitions.
Examination and Evaluation	? Adoption of annual examination system at UG level and semester system at PG level. ? Conducting all university examinations, viz., regular, instant, supplementary and practical examinations on specified pattern and on specified dates. ? Adoption of the examination application formats, question paper pattern and fee structures, answer books and OMR sheets prescribed by the university. ? Accepting the examination and evaluation duties assigned by the university. ? Unit tests, academic competitions, term examinations (quarterly, half-yearly and pre-final). ? Internal assessment in respect of PG and career oriented courses. ? Assessment of students' interest in non-cognitive domain of learning.
Research and Development	? Constitution of research committee ? Establishment of recognized research lab. ? Introduction of M. Phil and Ph. D programmes in Zoology. ? Permitting staff to apply for research projects of UGC, DST, CSIR etc. ? Encouragement for research publications. ? Earn-while-learn scheme for research scholars. ? Encouraging staff to pursue Ph. D and M. Phil courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Effective use of computers in the office, departments and laboratories.
Administration	The use of online scholarship system. Staff communications through SMS using e-mails and WhatsApp.
Finance and Accounts	-Online Salary process and payment system -Digital transactions in respect of purchases.
Student Admission and Support	-Online admission and enrolment system for UG students on the Government portal. -Counseling-based online admissions in respect of PG students.

Examination	- Online application system in university examinations. - online results announcing system by the university, together with SMS service
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	ICT(Information Communication Technology)	Department of Computer Science/Applications	01/09/2018	15/09/2018	2	8
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Refresher , Induction and FDPs Programmes	7	01/07/2018	30/06/2019	25
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	8	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Earned leave encashment scheme ?	? Earned leave encashment scheme ?	? Post-matric scholarships for all

Maternity leave for women teachers. ? Paternity leave for male teachers ? Medical reimbursement scheme ? Home loan scheme ? Faculty improvement scheme ? On-duty facility for attending conferences /seminars/ workshops.	Maternity leave for women teachers. ? Paternity leave for male teachers ? Medical reimbursement scheme ? Home loan scheme	eligible students. ? Reimbursement of tuition fees and examination fees. ? Free internship and accommodation in the college hostel. ? UGC scholarships and private scholarships. ? Free Printing and Xerox service for publication of theses and research materials. ? Zero-deposit provision for opening Bank Accounts for scholarship holders. ? Subsidized canteen services. ? Earn-while-learn scheme for Research Scholars.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institutional accounts are audited by two mechanisms internal and external. Internal Audit: The internal audit is done by the official teams of the Commissioner of Collegiate Education and or the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa. External Audit: The external audit is done by the officials of the Accountant General, Government of India, Hyderabad and Local Registered Chartered Accountants. While the former audits the Government Accounts, the latter audits UGC accounts. The UGC accounts are regularly audited by the local auditors. No specific objections were raised.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.P. Chengalraya Naidu Trust	225000	Financial support for Non-Scholarship holders and Sports
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE, AP	Yes	Senior Staff
Administrative	No	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Facilitating scholarships to students 2. Arranging remedial classes for back-log students 3.Providing Hostel facility for SC,ST and BC students.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation, Refresher and On the Job training facilities. 2. Incentive increments for higher qualifications. 3. On-duty facility for attending conferences and seminars.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Swacha Bharat-Clean and Green Scheme 2. Appointment of Guest and Visiting Faculty for UG and PG courses. 3. Construction of Administrative Block and Campus Improvement.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Guest Lectures	28/02/2019	01/07/2018	30/06/2019	540
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
DRC Program on Capacity Building for Women Empowerment	05/10/2018	05/10/2018	5	0
ABHAYA team conducted a Seminar on Gender Sensitization	19/12/2018	19/12/2018	200	0
DHAN foundation conducted rally on Women Empowerment	02/02/2019	02/02/2019	50	0
conducted essay writing about “Contemporary challenges facing by the	05/03/2019	05/03/2019	35	0

women in the career development"				
International Women's day	08/03/2019	08/03/2019	175	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
20

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	5
Ramp/Rails	No	5
Braille Software/facilities	No	0
Rest Rooms	Yes	5
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	28/09/2018	01	World Rabies Day in Ootacheruvu village	Awareness on Prevention, Precautions and First aid on Rabies.	35
2018	1	1	12/12/2018	01	AIDS DAY	Staff and students participated in rally from college to District Collectorate	150

						and sensi tizedthec ommunity with slogans on AIDS	
2019	1	1	06/09/2 019	01	Eco Friendly Ganesha	To install the envir onmental counsune ss among students and public an awareness rally on eco- friendly Ganesh was conducted highlight ing the use of mud made ganesha for tradi tional immersion instead of chemic ally made Ganesh idols.	20
2019	1	1	18/11/2 019	01	CLEAN AND GREEN	Clean and green programme was conducted in the college	100
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	06/08/2018	The code of conduct should reflect that institutions vision, core values and an overall culture of an institution. The student handbook comprises of policies of the institution, general guidelines, course

syllabus, list of holidays, examination, list of committees in the college, location of administrative offices and other details that could help. All the students, faculty, /guardians as instructed to carefully study the student hand book as it includes all the needful information .The employee code of conduct defines acceptable behaviour and social norms the individuals in an organisation should adopt on a day to day basis. The faculty handbook consists of all the college policies, guidelines and other relevant information as they apply to the faculty of the college. The policies outlined in the faculty handbook as in effect from time to time form a part of the essential employment understandings between members of the faculty and college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
VALUE BASED EDUCATION.	12/07/2018	12/07/2018	50
A Programme was conducted by the Department of English on the occasion of Mother Theresa Birthday on Helping Hands. The programme was by addressed by Dr.T.Vinila, Lecturer in commerce, SWR GDC, Kalikiri	27/08/2018	27/08/2018	45

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation ? Classrooms are well ventilated to minimize the use of

electricity. ? CFLs and tube lights are used in place of Edison Bulbs. ? Power consuming equipment in laboratories is switched off when it is not used. ? Encourage sparing use of electric fans, lights and AC machines. Use of renewable energy ? Establishment of solar power panels is under active consideration. Water harvesting ? Rain water is harvested during rainy season and used in laboratories for experiments and research works after distillation. Check dam construction ? Not required Efforts for Carbon neutrality ? The vehicles of the staff are regularly checked for pollution free environment. ? Staff members are encouraged to use lead-free fuels in their vehicles in order to reduce carbon emission. ? Dry leaves and grass are not burnt, but buried in the soil and use it as natural manure. Plantation ? Tree plantation and social forestry schemes are encouraged. Hazardous waste management ? Hazardous waste is being disposed with the help of Municipal Corporation, Chittoor. e-waste management ? Outdated computers are condemned and recommended for recycling after removing useful parts.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the II Best Practice: Reward Management System Goal :To identify and honour the talented students in all courses offered by the institution with a view to create interest in the subject and to inculcate competitive spirit among students so that they can reach higher levels in their fields of interest. The Context: The Skinnerian theory of learning emphasizes reward management for reinforced learning in an educational system. According to the theory effective learning takes place when students are encouraged with rewards in the form of cash, gold medals, citations, mementoes, certificates etc. About 950 women students study in various programmes offered by the college. Most of them belong to socially and economically disadvantaged sections of the society. Since most of them are first generation students (i.e., their parents and grandparents are illiterate and they represent first batch of educated members in the family) they neither have interest in the course nor they possess adequate reading and study skills. Taking a cue from the Skinner's concept, the college instituted 10 Gold Medals and 14 endowment prizes for meritorious outgoing students in each of the 7 UG courses and 2 PG courses in 2003-04, with the financial support of philanthropists. In addition, the college also instituted proficiency prizes for encouraging competitive spirit among the students of all courses and to retain them in the study. The Practice: The Gold Medals, Endowment Prizes and Proficiency prizes and certificates of merit are presented to the students on the College Anniversary Day every year. Gold Medals: Of the 10 gold medals nine are instituted by late Smt. N.P. Savithramma W/o late Sri N. P. Chengalraya Naidu, former Member of Parliament of Chittoor and one medal by Dr. M. Narasimha Reddy, former Principal of the college in the name of his wife, Late Smt. M. Bharathi. The Savithramma Gold Medals are given to such of the outgoing students, who have secured highest marks in the course in the S. V. University Examination held in March / April every year. Accordingly, the top rankers of B.A (General), B.A. (Computers), B.Com (General), B.Com (Computers), B.B.M, B. Sc (MZC), B. Sc (Computers), M. Sc (Zoology) and M. Sc (Microbiology) courses are given one Gold Medal each together with a Merit Certificate. The 'Bharathi Gold Medal' is given to student who secured highest marks in the Zoology subject at B.Sc., level. Endowment Prizes: The philanthropists of the town have deposited some amounts in the Nationalized Banks in the name of the college and the interest accrued on such principal amounts is distributed to meritorious/ poor students annually in the form of endowment prizes. Under the scheme, each of the identified students is given a Cash Prize and a Merit Certificate. The following Endowment Prizes are given to students annually. 1. Sri N. P. Chengalraya Naidu Scholarships of Rs. 5000/- each for 20 students of the college selected on merit-cum-means basis. 2. Kolla

Ankamma Endowment Prizes for the best outgoing student in B.Com, instituted by Prof. K. Venkaiah. 3. Kolla Ankamma Endowment Prizes for the best outgoing student in B.A, instituted by Prof. K. Rajyalakshmi. 4. Agastyaraju Padmavathi Venklateswara Rao Endowment Prize for the top ranker in Economics, instituted by A.Venkatewara Rao. 5. Smt. I. Sarawathi Ramamurthi Endowment Prize in Telugu, instituted by Smt. I. Saraswathi, Retd. Lecturer in Telugu. 6. Smt. Bhuvanewari Damodaram Endowment Prize for Best Athlete, instituted by Late Sri M.V. Damodaram. 7. Smt. Bhuvanewari Damodaram Endowment Prize in English, instituted by Late Sri M.V. Damodaram. 8. Sri Subba Rao Endowment Prize in B.A, instituted by Sri V.Subba Rao, Retd. Principal. 9. Smt. Akula Mallamma Endowment Prizes (2) in Telugu and History, instituted by Smt. A. Kusuma Kumari, former Librarian of the college. 10. Late Smt. Madeti Premaleela Memorial Scholarship for poor and meritorious Vysya Student , instituted by Smt. M. Sathyanarayana Chetty, Retd. Cooperative Officer. 11. Late Smt. P. Kamalamma Late P. Seetha Ramaiah Memorial Prize for Physically challenged student with highest deformity, instituted by Sri P. Narasimha Rao, Former Lecturer in Zoology of the college.

Proficiency Prizes: These prizes are given to top rankers of first and second year students of UG courses (B.A., B.Com., B.Sc., B.B.M etc) and second year students of PG (M.Sc., Zoology and M.Sc., Microbiology) courses in order to sustain their motivation and to retain them in their studies. The prizes are presented to students together with merit certificates on the occasion of the college anniversary.

2: Title of the II Best Practice: 'Campus Recruitment Training and Placement Service' **Goal:** To provide adequate training base for students and to equip them to face campus recruitment drives and to gain productive employment in the Government and Corporate Sectors. **The Context:** The college has established three cells, namely the Jawahar Knowledge Centre (JKC), Career and Counseling Cell and Women Empowerment Cell, all striving to achieving a singular objective of empowering women through employment. Despite their sincere efforts, these three cells could not make much progress in realizing their expected outcome. Against this background, the college explored the possibility of utilizing the funds sanctioned under the UGC-sponsored Services Coaching Scheme for imparting training to the disadvantaged sections of the society for gainful employment. Hence, the college engaged the services of Sri Lakshmi Narayana Infotech, Chittoor for providing campus recruitment training to students and to arrange campus placement drive in the college which yielded positive results.

The Practice: The programme was conducted under the aegis of the Career and Counseling Cell of the college during 2012-13. The scheme emphasized a 15-day training programme for a select batch of 30 to 35 selected students at a time under the supervision of the professionals in the field followed by a campus placement drive. The training programme identified 11 potential areas for training and these include spoken English, interview skills, group discussions, just a minute session, resume preparation, soft skills, communication skills, career guidance, voice and assent, personality development, computer basics and technical skills. The programme was launched in November 2012 and about 100 students were trained in 2012-13 and 35 students in 2013-14. All the students were allowed to participate in the two campus placement drives arranged in May 2013 and July 2014. With the collaboration of Sri Lakshmi Narayana Infotech, Chittoor, two JOB MELAS were organized on the college campus on 06.05.2013 and 19.7.2014 for the benefit of trained students. Earlier, the college has given wide publicity in local news papers about the Job melas and invited students from other colleges also to participate and avail the benefit of campus placement service. Four companies, namely GENESIS GROUP, FIRST SOURCE SOLUTIONS, EUREKA FORBES and DIGICALL BPO have conducted their recruitment drive in the first mela on 6.5.2013 and selected 97 students out of 365 attended. In the second mela, held on 19.7.2014, another four companies (First Source Solutions, Andromela, Genysis and HCL) conducted campus placement drives and selected 139 students out of 150 attended. The response was overwhelming,

as students from both Government Degree Colleges and Engineering Colleges from Chittoor, Nellore, Kadapa districts turned-up at the venue and registered for employment. Appointment orders were issued to selected students on the same day. The Process is continued under the aegis of JKC, WEC and CCC of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has limited powers with regard to adoption and implementation of innovations. Nevertheless, it made its best to take-up its own measures apart from implementing those suggested by the affiliated university. The following are some of the innovations at vogue. 1) Introduction of Restructured Courses: In accordance with the policy frame of UGC 1977 and 1983, the college introduced 5 restructured courses, viz., B. Sc (Computers), B. Sc (Microbiology), B.Com (Computers), B.A (Computers) and B. B. M during the academic year 1998-99. The restructured courses expected to impart pre-employment training by exposing students to world of work and learning experience through self-learning, self-confidence. Accordingly, students were given grounding in three areas. ? Foundation courses such as Indian Heritage and Culture, Environmental Studies, Computer Basics with a view to create an awareness on Indian History, Culture, National Movement, Social and Economic life of India, Role of Science and Technology and Environmental Studies. ? A set of core subjects along with an applied subject, so as to give an opportunity for students to acquire a broad familiarity with chosen disciplines including the study of one or more of them in depth. The core subjects are Mathematics and Statistics in B. Sc (Computers), Chemistry and Zoology in B. Sc (Microbiology), Economics and Statistics in B.A (Computers) and Commerce in B.Com (Computers). In addition an innovative programme called 'Bachelor of Business Management' was also launched along with other restructured courses. ? Applied study project /field activity /practical component was added as an integral activity of the course throughout the duration of the course. 2. Examination Reforms In respect of examinations, the following innovations were adopted. ? Semester System with internal assessment: At PG level, semester system and internal assessment were introduced in place of annual examination system and external assessment. Under the system, the whole year is divided into two sessions of 6 months duration each. The syllabi and courses are divided into self-contained units and the range of choice available to students was enlarged. For instance, in M. Sc Zoology and Microbiology, the system of special subjects was abolished and students are allowed to study all subjects equally without options. The system has been converted to 'less lecture, some seminars and more assignments'. The students' performance is evaluated through internal assessment, tutorials, home work, team work, term work, orals and seminars with a weightage of 20. ? Assessment of non-cognitive aspects: In respect of M. Sc., Zoology, the system of the evaluation of non-cognitive aspects such as regularity, punctuality, discipline, test-taking and participation in student seminars has been initiated with an overall weightage of 25 in internal assessment. This was introduced at college level, keeping in view students' interests and aspirations. ? Term examinations: In respect of UG courses, the annual examination system is continued. However, in order to ensure continuous assessment, the system of term examinations such as quarterly, half-yearly and pre-final examinations are introduced along with unit tests. ? Practical examinations: More recently, practical component has

been introduced in subjects

Provide the weblink of the institution

<http://www.gdcwctr.in>

8.Future Plans of Actions for Next Academic Year

For the next academic year, i.e., 2019-20, the college tentatively proposed the following measures. ? To ensure timely submission of AQARs to NAAC. ? To continue CBCS in respect of all final year UG PG courses, with continuous evaluation system through regular exams and assignments. ? To submit proposals to the Government for launching M.Com (General) course from 2020-21. ? To discontinue UGC-sponsored career oriented courses as the term is lapsed., ? To continue academic activities in collaboration with the District Resource Centre. Chittoor. ? Finalization of Ph. D work of Ms.D. Saritha, registered in the Department of Zoology, by continuing the services of Dr. S. Siva Prasad as Visiting Professor. ? To provide subsidized canteen services to college and hostel students. ? To depute staff to national and international seminars / conferences / workshops ? To conduct academic audit on behalf of the CCE, A.P., Amaravathi. ? To prepare the API score of the staff. ? To mobilize funds from UGC and RUSA for college development.